Dear Member

Notice of ANNUAL GENERAL MEETING 2025

You are invited to attend Cape York Natural Resource Management Ltd Annual General Meeting (AGM) at 4pm on Thursday 27th November 2025.

Acknowledging the size and diversity of our region, we welcome members to join online from wherever they are using the following link.

Cape York NRM 2025 AGM - Microsoft Teams link here

If you are proximate to any of these locations at least one of our Board members will present and would welcome you to join them for this important meeting.

Cairns - Suite 1, 280-286 Sheridan Street Cairns North Q 4870
Cooktown – Country Universities Centre, Charlotte St Cooktown

Please find attached the 2025 AGM agenda, the draft minutes from the 2024 AGM, the draft proposed constitutional changes and the 2025 Director profiles.

If you are unable to attend the meeting, please complete and return the attached proxy voting form.

Cape York NRM's audited financial statements will be available from our website capeyorknrm.com.au/resources-and-publications when finalised.

General Members to aid in ensuring that the meeting has a quorum, we ask that you **RSVP** to board.support@capeyorknrm.com.au and confirm your attendance by Tuesday 25/11 or complete and return the attached proxy form if you are unable to attend in person.

Affiliate Members - are welcome to attend but do not have the right to vote at meetings of members of the organisation.

Following the AGM, I will provide an update to members on the various projects and initiatives Cape York NRM is currently undertaking across the region. The meeting will be an opportunity to hear about the work we are doing and ask questions and we really look forward to seeing you there either in person or online.

Yours sincerely

Pip Schroor
Chief Executive Officer

APPOINTMENT OF PROXY

I, ...(name)

of..(address)

being a **General Member** of Cape York Natural Resource Management Ltd, hereby appoint the following person:

	Margaret Marty, Company Secretary, Cape York NRM

OR

	(name of the proxy holder - must be a member of Cape York NRM)
	(address of the proxy holder)

as my proxy to vote on my behalf at the Annual General Meeting of Cape York Natural Resource Management to be held on Thursday 27th November 2025, and at any adjournment of that meeting.

I understand that I may direct how my proxy holder is to vote and I direct that my proxy holder will: (please indicate which of the following options is the direction to your proxy holder)

☐ Vote in accordance with his or her discretion on any matters specified in the notice, or which may properly come before the meeting; **or**

☐ Vote as follows in respect of each matter raised in the notice

(identify each matter then clearly vote "FOR" or "AGAINST" following such reference).

Agenda Item 5: Confirmation of previous minutes			
Resolution 1	Resolution: *"That Members adopt the minutes of the Annual General Meeting held on 14 November 2024 as a true and accurate record of the meeting"*	**FOR**	**AGAINST**
Agenda Item 6: Chair's report			
Resolution 2	Resolution: "*That the Chair's report to members be accepted as presented"*	**FOR**	**AGAINST**

Agenda Item 7: Audited financial statements for year ending 30 June 2025			
Resolution 3	Resolution: *"That the Audited Financial Statements and Auditors Report for the year ended 30 June 2025 be accepted as received"*	**FOR**	**AGAINST**
Agenda Item 8: Constitutional Change			
Resolution 4	Resolution: "That *Cape York Natural Resource Management Ltd adopt the proposed changes as listed to the Constitution."*	**FOR**	**AGAINST**
Agenda Item 9: Appointment of the auditor 2025-2026			
Resolution 5	Resolution: *"That Crowe Audit Australia, having consented in writing and been duly nominated in accordance with Section 328B (1) of the Corporations Act 2001, be appointed as Auditor of the Company."*	**FOR**	**AGAINST**

Signed: ....

Date: ....

Please complete and return this form to the Company Secretary by no later than 5pm on Tuesday 25 November 2025.

Forms may be returned by email to margaret.marty@capeyorknrm.com.au or posted to PO Box 6025, Cairns QLD 4870.

Agenda
2025 Annual General Meeting

Date and Time	Thursday 27 November 2025 at 4pm
Locations	Cairns - Suite 1, 280 Sheridan St, North Cairns Cooktown - Country Universities Centre, Charlotte St Cooktown Online - Cape York NRM 2025 AGM - Microsoft Teams link here

	Agenda Item	Responsibility
1	**Welcome** by the Chair of the meeting	Chair
2	**Acknowledgement** of the Traditional Custodians of the land on which we are meeting, and recognise their continuing connection to land, water and community. Cape York NRM pays respects to Elders past, present and emerging	Chair
3	**Attendance and Apologies**	Chair
4	**Proxies**	Company Secretary
5	**Confirmation of minutes from the last AGM** To consider and if thought fit, to pass the following resolution: *"That members adopt the minutes of the Annual General Meeting held on 14 November 2025 as a true and accurate record of the meeting."*	Chair
6	**Chair's Address** To receive and consider and if thought fit, to pass the following resolution: "*That the Chair's report to members be accepted as presented.*"	Chair

7	**Audited financial statement and auditors report for the year ended 30 June 2025** To receive and consider the auditor’s financial report and if thought fit, to pass the following resolution: *“That the Audited Financial Statements and Auditors Report for the year ended 30 June 2025 be accepted as received.”*	Chair
8	**Special resolution to adopt revised Constitution** To receive and consider the changes to the constitution recommended by the Board. The changes are designed to support more continuity and greater flexibility and fairness in assessing Director attendance at meetings and engagement in Board processes. If thought fit, to pass the following resolution: *“That Cape York Natural Resource Management Ltd accept the Boards recommendation to change clause 15.3 (d) of the constitution”*	Chair
9	**Appointment of auditor for 2025/26 audit** To consider and if thought fit, to pass the following resolution recommended by the Board: *“That Crowe Audit Australia, having consented in writing and beer nominated in accordance with Section 328B (1) of the Corporation 2001, be appointed as Auditor of the Company.”*	Chair
10	**Director Appointments** The Selection Committee has completed a recruitment process in accordance with Clause 13 of the constitution and recommended 3 Directors for appointment to the 3 vacant positions. **In accordance with clause 13.4 of the constitution, no vote, ballot or other approval is required.**	Company Secretary
11	**Welcome to new Director and acknowledgement of outgoing Director**	Chair
12	**Meeting Closed**	Chair
Post AGM events: Cape York NRM information and Q&A session		
Afternoon Tea		

Minutes
2024 Annual General Meeting

Date and Time	4.00pm Thursday 14 November 2024
Location	*Cairns:* Cape York NRM, Level 1, 258 Mulgrave Road *Cooktown:* Country Universities Centre, Cooktown *Online:* Zoom
Chaired By	Sally Gray, Chair

	nda Item
1	**The meeting opened at 4.11pm.** The Chair welcomed members to the meeting.
2	**Acknowledgement** The meeting acknowledged the Traditional Custodians of the land on which the meeting took place, and recognised their continuing connection to land, water and community. Cape York NRM paid respects to Elders past, present and emerging.
3	**Attendance** **Members of Cape York NRM** Hurriyet Babacan Melissa Bruton Sally Gray Cameron Hudson Marilyn Morris Keron Murray Jason Ogden Jessie Price Pauline Smith Jim Turnour **Non-members** Charlotte Bullio Margaret Marty Kate Dodds **Cape York NRM Staff** Marnie Basham Jorg Edsen Katelyn Greaves David Preece Esther Ward

	Apologies Pip Schroor Robyn Holmes Jack Wilkie-Jans Wendy Seabrook
4	**Proxies** Michael Blackman Graham Woods Andrew Hartwig Col Burns Dr Wendy Seabrook
5	**Confirmation of minutes from the last AGM** Members considered the minutes from the AGM held on 21 October 2023. **RESOLVED:** That the members adopt the Minutes of the Annual General Meeting held in Cooktown on 21 October as a true and accurate record of the meeting. *Moved:* Jim Turnour *Seconded:* Hurriyet Babacan *Carried*
6	**Chair's Address** The Chair presented their report to the meeting. **RESOLVED:** That the Chair's report to members be accepted as presented. *Moved:* Hurriyet Babacan *Seconded:* Jessie Dodds *Carried*
7	**Audited financial statement and auditors report for the year ended 30 June 2024** Members considered the Audited Financial Statements and Auditors Report for the year ended 30 June 2024. **RESOLVED:** That the Audited Financial Statements and Auditors Report for the year ended June 2024 be accepted as received. *Moved:* Jessie Dodds *Seconded:* Marilyn Morris *Carried*

8.	**Special Resolution to adopt revised Constitution** Members considered changes to the Constitution of Cape York Natural Resource Management Ltd. Members noted that the changes are designed to improve clarity and legislative compliance and to account for changes to the Deductible Gift Recipient Status requirement. **RESOLVED:** That Cape York Natural Resource Management Ltd adopt the proposed changes, as listed, to the Constitution. *Moved:* Marilyn Morris *Seconded:* Jim Turnour *Carried*
9	**Appointment of auditor for 2024/25 Audit** Members were advised that Crowe Audit Australia were the auditors for the 2023/24 year. A note of thanks was recorded in appreciation to the auditors and to Cape York NRM staff for timely completion of the annual audit. **RESOLVED:** That Crowe Audit Australia having consented in writing and been duly nominated in accordance with Section 328B (1) of the Corporations Act 2001, be appointed as Auditor of the Company." *Moved:* Sally Gray *Seconded:* Pauline Smith *Carried*
10	**Meeting Closed 4.37pm**

Cape York NRM Constitutional Recommendations – 2025

Reference	Type of Recommendation	Current Constitution Wording	Action	Reason	New Constitution Wording
15.3(d) Page 21	Change wording	A person automatically ceases to be a Director if the person, fails to attend three (3) consecutive Board meetings (not including meetings of a committee of the Board) without leave of absence from the Board;	Remove current section 15.3(d) and replace with the proposed new text.	The changes are designed to support more continuity and greater flexibility and fairness in assessing Director attendance at meetings and engagement in Board processes	A person automatically ceases to be a Director if the person, fails to attend three (3) Board meetings in a calendar year (not including meetings of a committee of the Board) without leave of absence from the Board;

Director Profiles - AGM 2025

Sheridan Teitzel

Weipa

B.A. Business (Business Management) and Certificate III in Business Administration

Sheridan is a member of the Alngith, Mbaiwum, and Wik-Way nations from Western Cape York. She has extensive experience working in community contexts across a diverse range of sectors, including cultural consulting, workforce development, policy, and digital engagement. Through her consulting practice, Arnya Consulting (2021–present), Sheridan has delivered Indigenous-led planning projects, developed Reconciliation Action Plans, and created educational resources focused on Cape York ecology, totems, kinship systems, and plant medicine.

Her research through the Queensland State Library's Monica Clare Research Fellowship focused on Indigenous knowledge systems related to plant medicine and ecological practices in Cape York. Additionally, she has contributed to limited ILUA, land governance and resource management through her roles as Deputy Chair of the Western Cape Co-existence Agreement, Director of the Weipa Peninsula Peoples PBC and Trustee of Ilkutj Aboriginal Trust.

Sheridan's approach to conservation is grounded in Indigenous custodianship, focusing on the transmission of ecological knowledge and the preservation of biodiversity through education. As part of the Monica Clare Research Fellowship, she developed culturally integrated resources that highlight the connection between ecological knowledge and cultural systems as a part of my broader approach to advocate sustainable economic development and environmental protections. She is particularly interested in the intersection between culture and technology, exploring ways digital tools can support knowledge preservation, community participation, and sustainable economic development.

Dr. James (Jim) Turnour

Cairns

Ph.D. Economics, B.A. Agricultural Science and B.A. Economics

Dr Jim Turnour has been a Director for Cape York NRM since October 2022 and was elected Chair in October 2024. He has been working in Cape York Peninsula for more than 30 years. As a Queensland Department of Primary Industries Landcare and Property Management Planning Extension Officer, he worked to develop a sustainable grazing industry in the 1990s.

He represented the region in the Australian Parliament as the Member for Leichhardt between 2007 and 2010 and has been the Chief Executive Officer of Jabalbina Yalanji Aboriginal Corporation and the General Manager of Wuthathi Aboriginal Corporation, both Registered Native Body Corporates with land and sea country in Cape York Peninsula.

He is currently working for The Cairns Institute, James Cook University researching regional development and natural resource management. Jim has a PhD (Economics) from James Cook University and undergraduate degrees in Agricultural Science and Economics from the University of Queensland.

Dr. Hurriyet Babacan

Cairns

M. Arts (Social Policy), B.A. Commerce, B.A. Social Work, Ph.D.

Dr Hurriyet Babacan joined Cape York NRM's Board of Directors in April 2022 and is currently our Vice Chair. Hurriyet is a passionate advocate for services to the planet, people and the environment. She has applied her philosophy in both her personal life and her career in senior roles as an academic, public servant, trainer and researcher. She currently holds the position of professor of economic and policy development at James Cook University with a focus on regional/rural economic development. She takes a holistic approach to economic development, one that is sustainable and inclusive.

Hurriyet has been involved in numerous projects relating to the environment in Australia and overseas. Her recent work includes gender, livelihoods and climate change transitions, disaster resilience, regional drought planning, water security, Reef governance and waste management. She has over 10 years of working in Cape York on numerous research and development projects including sustainability, livelihoods, digital connectivity, economic development and well-being. Hurriyet has extensive experience in cultural responsiveness.

Hurriyet has served as Director on numerous Boards over the last two decades. She has been recognised for her work through several awards including the Order of Australia (AM) in 2014, the Bi-Centenary Medal awarded by the Prime Minister, the Telstra Business Women's Award and the Multicultural Services Award by the Premier of Queensland. She is listed in the Australian Women's Archives in recognition of women leaders who have contributed to Australia and has been listed in the top 100 influential people in Far North Queensland (Cairns Post, 2024).